



Associate Position

Flexible, innovative and family-oriented firm, with manageable billing expectations and excellent work-life balance, is looking for an associate with a minimum of 3-5 years of litigation experience, preferably in the insurance defense industry. Deposition, trial and/or arbitration experience is preferred. We are looking for a team player with the following skill set:

- Excellent Time Management & Organization Skills
- Ability to Independently Manage Files & Lead a Team
- Willingness to follow Systems & Processes
- Proactive Attitude & Approach to Case Handling
- Excellent Research, Writing & Verbal Communication Skills, including the ability to Negotiate
- Commitment to going “Above & Beyond” for the Client

Salary is competitive and commensurate with experience. Health insurance and 401(k) benefits are offered with full-time employment upon eligibility.

Questions

- How many years of litigation experience do you have?
- Are you licensed in other state, particularly Mississippi or Texas?
- Do you have trial experience? *If so, please explain briefly.*
- What is your average number of hours billed annually (based on the past 3 years)? *If not applicable, please list your average annual collections for the past 3 years.*
- Do you have experience with deposing expert witnesses? *If so, please explain briefly.*
- Do you have experience with leading the management of case files and overseeing the assistance of paralegals and/or secretaries?
- Do you live in Mandeville, LA? If not, are you willing to commute?
- Are you willing to undergo a background check, in accordance with local law/regulations

Interested applicants should submit their resume to Janet Coscino at jcoscino@loeb-law.com.